

**Alpine City Council Meeting  
on Tuesday May 9, 2023**

Mayor Carla Merrill called the meeting to order at 6:01pm.

**I. CALL MEETING TO ORDER**

- A. **ROLL CALL:** The following were in attendance at the anchor location and constituted a quorum, Lon Lott, Kelli Law, and Jason Thelin. Attending virtually were Jessica Smuin and Greg Gordon.
- B. **PRAYER:** Kelli Law
- C. **PLEDGE:** Lon Lott

Staff: Shane Sorensen, Ryan Robinson, Heidi Jackman, Chief Brian Gwilliam, Chief Brian Patten, and Bonnie Cooper

Others: Will Jones, Tim McDaniel, and Pamela Pamela

**II. CONSENT CALENDAR**

**A. Approve City Council minutes of April 25, 2023**

**Motion:** Lon Lott moved to approve the consent calendar with the edits to the minute of April 25, 2023, made by himself and Greg Gordon. Jason Thelin seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Kelli Law		
Greg Gordon		
Jessica Smuin		

**III. PUBLIC COMMENT**

Trail Committee Chair Will Jones provided a report on Trail Day, expressing appreciation for the beauty of the area and encouraging everyone to explore the trails. The Lone Peak bike team played a vital role in the trail cleanup, particularly in the Three Falls area by moving boulders. The committee plans to organize another Trail Day in the future. They also mentioned that new signs and improved stickers are on their way.

The committee recently presented a report to the Planning Commission, addressing the issue of horses riding on trails where it is prohibited, causing damage. They discussed the possibility of adding penalties for early riding to the fee schedule and implementing gates, like what Draper has done, to prevent such activity. The idea of posting fees along the trails was also suggested.

Furthermore, an Alpine resident expressed interest in assisting with the Lambert Park Bowery plan and offered a donation of up to \$50K. Mayor Carla Merrill proposed applying for a grant that would allow the donation to be used as matching funds, enabling repairs to begin by the following spring. The donation would help address slopes that need reversing in the construction of the Vista Ridge trail. The mayor requested City Administrator Shane Sorensen's assistance in connecting with the owner of lot 72 in the Ridge at Alpine, as it would facilitate the movement of an excavator.

**IV. ACTION/DISCUSSION ITEMS**

### A. Public Hearing: Resolution No. R2023-17, Adoption of FY2024 Tentative Budget

Based on the provided information from City Administrator Shane Sorensen, here are the budget highlights and discussions that took place during the public hearing for the FY2024 tentative budget of Alpine City:

1. Revenues: Anticipated growth in both property tax and sales tax revenue.
2. Salary Increase: Funds allocated for salary increases, and a market study is being conducted to ensure wages are competitive.
3. Benefits: Medical insurance rates will increase by 3.9%, while dental insurance rates will remain the same.
4. Capital Projects: Several capital projects are planned for the upcoming year, including street projects (\$830K), crosswalk improvements, miscellaneous trail projects (\$20K), Three Falls upper parking lot paving, Burgess Park pavilion improvements, Moyle Park landscaping, cemetery expansion project, tree trimming, fire station remodel, surveillance cameras, Main Street improvements, Legacy Park flowerpot installation, and City Hall roof maintenance.
5. Parks and Recreation: Weather-based sprinkler controls are proposed for parks, with Healey Park and Smooth Canyon Park being the next parks to address.
6. Emergency Operations Center Improvements: The city plans to purchase a ham radio for emergency operations, and infrared fire detection cameras are recommended.
7. Public Works Building: The building requires a new heating system due to its age.
8. Electric Vehicle Chargers: Four chargers will be installed as part of a grant costing \$1500.
9. Personnel: A new part-time position (28 hours per week) is included in the budget to assist in the front office.
10. Solid Waste: A 6.3% cost-of-living adjustment (COLA) is proposed for ACE Disposal, and a rate analysis will determine if a garbage rate adjustment is needed. Glass repair and spring and fall clean-ups are included.
11. Pressurized Irrigation: A new rate structure has been implemented, and increased revenue is expected.
12. Emergency Services: Police and Fire budgets show an increase to address employee recruitment and retention.

During the public hearing, the following discussions and comments took place:

***Pamela Pamela***  
***582 E 100 S***

*Pamela Pamela suggested repainting the crosswalk near Creekside Park and installing flashing light crosswalks similar to the roundabout. Shane Sorensen acknowledged the suggestions and mentioned that the city will work on those areas based on the Public Works Department's schedule.*

Shane Sorensen addressed Pamela Pamela's public comment saying that the areas she spoke about are an area that the city will be working on. The work will be done when the Public Works Department can schedule it.

City Council member Lon Lott inquired about the Alpine Days budget. Shane Sorensen stated that the budget will be the same as last year, and the current budget covers all planned expenses.

City Council member Jason Thelin expressed difficulty in following the salary details. Shane Sorensen assured Jason Thelin that he would provide clarification. Public Works employee Landon Wallace's wages were mentioned, and it was explained that funds are allocated based on percentages for various departments.

City Council member Jessica Smuin asked if it would be possible to obtain competitive market rates for salaries from other cities. She also mentioned a small donation received for a water fountain in Lambert Park.

After the discussions, Mayor Carla Merrill closed the public hearing. The final budget would be discussed further in the next meeting, which is scheduled before June 27th.

City Council member Lon Lott inquired about the budget for Alpine Days, and Shane Sorensen, in response, stated that the budget for Alpine Days would remain the same as last year. Jason Thelin raised a question, and Shane Sorensen clarified that the budget had been planned accordingly to cover all costs. Greg Gordon mentioned that expenses were reduced last year, along with revenues. City Council member Kelli Law mentioned that last year's budget issues were related to the failure to keep the Rodeo proceeds separate. Lon Lott sought further details, and Shane Sorensen assured that revenues would be properly tracked. Mayor Carla Merrill added that last year's event had been successful. Kelli Law then inquired about water projects and requested more details on the water line. Jason Thelin asked if he could get employees salary with more details. Shane Sorensen assured Jason Thelin that he would give him the necessary clarification for which department's salaries are taken for each job title. Greg Gordon mentioned a 25% allocation for PI and sewer expenses, and Shane Sorensen explained that this allocation had been working effectively over the years. Jessica Smuin asked if it would be possible to obtain competitive market rates for salaries from other cities, based on similar job positions. She also mentioned that the city had received a small donation for a water fountain in Lambert Park. Greg Gordon mentioned that the city had four or five bobtails for snow removal, and Shane Sorensen explained that having a separate bobtail for the cemetery allowed them to avoid dismantling a snowplow for each burial.

Mayor Carla Merrill closed the public hearing.

**Motion:** Lon Lott moved to approve Resolution No. R2023-17 adopting the FY2024 tentative budget. Kelli Law seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Jessica Smuin		
Kelli Law		
Greg Gordon		

Shane Sorensen will email the council to give dates and times when he and City Administrative Assistant Ryan Robinson would be available to meet individually.

**B. Ordinance 2023-12: Density Requirement for Assisted Living**

Ryan Robinson said during the review process, the Planning Commission discussed the density requirements for the Assisted Living and Nursing Care Overlay Zone. The aim was to update the requirements for specific uses, distinguishing between Independent Living and Assisted Living. Instead of measuring density by residents, the commission proposed measuring it by units.

Previously, the density requirement in this zone was one resident per 1,000 square feet of lot area, with a maximum lot area of 10 acres for an assisted living or congregate living proposal. The commission discussed potential changes to these requirements. However, the specific details and outcomes of their discussions were not provided in the given information.

- The General Plan vision for this zone and the need for assisted living in Alpine (*Alpine General Plan Land Use Policy 3.4*). The [U.S. Census report](#) as of 2020 reports 12.7% of Alpine residents are over 65.
- The need to make this marketable to those who develop this kind of project while at the same time not becoming a burden to city resources.
- Keeping the assisted living component, the majority use with any proposed developments.

During the May 2nd Planning Commission meeting, the proposed code text amendment for the Assisted Living and Nursing Care Overlay Zone was discussed. The commission had been engaged in discussions about this topic for the

past three meetings. The amendment was developed based on input from neighboring cities, the development community, and best practice articles.

At the meeting, a motion was made to recommend approval of the proposed code text amendment, specifically focusing on changing the language in section 3.19.070 and reducing the density standards in the Assisted Living and Nursing Care Overlay Zone as proposed. The motion was moved by Planning Commission member Jeff Davis and seconded by Susan Whittenburg. The vote resulted in 7 Ayes and 0 Nays, indicating that the motion passed.

Ryan Robinson mentioned that proper notice had been issued in accordance with the City and State Codes. A public hearing took place on March 21st, 2023. Based on the nature of this decision being legislative, the staff's recommendation is to assess the proposed code amendment's compatibility with the standards outlined in the general plan, as well as the existing city code and policies. It is advised to provide a recommendation to the City Council for their consideration of either approving or denying the amendment based on these criteria.

the Planning Commission's discussions and decisions regarding the assisted living and nursing care overlay zone. It seems like there were several concerns and considerations that were taken into account during the meetings. Here's a summary of the key points you mentioned:

1. The previous application for rezone to the assisted living nursing care overlay zone revealed issues and confusion in the current code regarding density requirements.
2. The density requirement in the zone was previously based on the number of residents, resulting in uncertainty about the number of buildings and residents for a given project.
3. The census data showed that Alpine has a higher percentage of residents over 65 (12.7%) compared to surrounding cities (8-10%).
4. The goal was to make this type of development attractive to developers while maintaining a small-town feel and not burdening the city.
5. The proposed zone would be limited to the commercial zone, particularly the Main Street portion of the city.
6. The definitions of assisted living facility and congregate living/independent living were clarified to differentiate the level of care provided.
7. The focus was on assisted living facilities, but congregate living units could also qualify if they meet certain criteria.
8. The proposed density requirements for assisted living facilities were set at a maximum of 30 units per acre, with a cap of 120 units.
9. For congregate or independent living, the density requirements were increased to be more attractive to developers, but 60% of the units still needed to be for assisted living.
10. There were consultations with other cities and professionals in the field, as well as articles about assisted living developments.

In the proposed development, if a facility includes a combination of assisted living and congregate or independent living, the maximum number of units per acre is 30, with a requirement that 60% of those units be designated for assisted living. This means that out of the 30 units per acre, a minimum of 18 units must be designated for assisted living, while the remaining 12 units can be designated for congregate or independent living. Regarding the 60% requirement, it is specific to this proposal and may vary in different jurisdictions or projects. Standards and requirements for senior living developments can differ based on local regulations, zoning ordinances, and the specific goals of the community. While it is not uncommon to see different percentages or ratios for assisted living and independent living units in senior living developments, there is no universally standardized percentage across all jurisdictions. Each community may establish its own criteria based on various factors and considerations. Based on the discussion, it appears that there is a need to clarify and define certain terms related to congregate living and kitchenettes in the city's codes. The definition of a kitchenette needs to be added, specifying whether it includes cooking surfaces or not. The motion to table the discussion and include the definition of a kitchenette in the codes has been suggested and agreed upon. Additionally, it has been mentioned that the regulation of congregate living and nursing care facilities should not be limited to the city's enforcement but can involve other entities and state regulations. This recognition allows for appropriate oversight and regulation beyond the city's scope.

**Motion:** Kelli Law moved table Ordinance 2023-12 to change the language in 3-19-070 reducing the density standard in the assisted living and senior overlay zone based on the following: to tightening up the language on the rental, make it conform to the city code regarding nursing care/care facilities and add definitions for kitchenette in congregate living. Lon Lott seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Jessica Smuin		
Kelli Law		
Greg Gordon		

**C. Ordinance 2023-13: Code Amendment to Allow Mixed Use in the Buildings in the Business-Commercial Zone as a conditional Use.**

Ryan Robinson said that James Lawrence requested an amendment to section 3.07.030 of the Business Commercial Zone, specifically regarding conditional uses. The proposed amendment aims to include mixed-use development (combining business and residential uses) as a conditional use within the Business-Commercial Zone. A mixed-use building would be defined as a structure that incorporates two or more diverse types of uses within a single building. One of these uses must be a residential dwelling, along with a use that is either permitted or conditionally allowed within the Business-Commercial Zone. The amendment seeks to permit the rental of residential units within mixed-use buildings, instead of the current requirement for owner occupancy in accessory apartments. This proposal aims to allow mixed-use developments throughout the entire Business-Commercial zone, encompassing both existing and future properties.

Along with the amendment request, a specific proposal has been submitted for property owned by the applicant. If the code amendment is approved, a separate application for a site plan would be required and reviewed by the designated land use authority. The proposed site plan includes a retail-business component on the ground floor and a dwelling unit on the second floor.

In the event of approval, the staff recommends incorporating standards specifically for the residential component of mixed-use buildings. These standards would complement the existing requirements, such as the provision of two parking spaces for a single-family structure. Detailed information about these additional standards can be found in the attachment accompanying the proposal.

During the Planning Commission meeting held on May 2nd, 2023, the proposed code amendment regarding mixed-use development in the Business-Commercial Zone was presented as a public hearing. The applicant, James Lawrence, and Mr. Jim Jensen expressed their interest in mixed-use development along Main Street. The presentation included examples of neighboring communities that already allow mixed-use developments and showcased how such developments currently appear.

The council had a discussion regarding tabling the application to conduct a work session focused on the Gateway Historic District Design Guidelines and mixed-use buildings. Ultimately, the Planning Commission decided to deny the proposed code text amendment. The reason for the denial was the Commission's desire to have more detailed information about a larger project in order to determine the vision for the city.

A motion was made by Planning Commission member John MacKay to recommend denying the proposed code amendment until further details on a larger project are provided to establish the city's preferences. The motion was seconded by Alan Macdonald, and it received 4 votes in favor (Ayes) and 3 votes against (Nays). As a result, the motion passed, and the Planning Commission recommended the denial of the proposed code amendment to the City Council.

## **General Plan**

*2.2 Land zoned as B-C (Business Commercial) shall consist of professional office, retail and other commercial uses serving the community and situated within an environment which is safe and aesthetically pleasing. Limited residential shall be permitted as set forth in the Alpine City Development Code- Alpine General Plan Pg. 7*

*3.1 The Gateway Historic District Overlay Zone should maintain a high character of community development by regulating the exterior architecture characteristics of structures that are developed in the center of Alpine City (See Gateway Historic District Design Guidelines). – Alpine General Plan Pg. 9*

Proper notice was issued in accordance with the procedures outlined in the City and State Codes. The staff recommendation stated that since the proposed code amendment is a legislative decision, the standards for approval or denial should be based on compatibility with the standards outlined in the general plan, as well as the existing city code and policies.

Therefore, it is recommended that the City Council make a decision regarding the approval or denial of the proposed code amendment based on these criteria. The Council should consider whether the amendment aligns with the goals and objectives set forth in the general plan and if it complies with the current city code and policies.

The proposed mixed-use development has similarities to a previous proposal near the Alpine Art Center. In that previous proposal, there were commercial spaces on the ground floor and apartments above. However, there were some differences in ownership structure. In the previous proposal, the units were sold as a whole, where the owner would occupy the unit and run their business below. The Planning Commission recently heard the current proposal for mixed-use development in the Business Commercial Zone. They voted 4-3 to deny the proposal because they felt that it was not substantial enough to justify a change in the code. They expressed the desire to see a larger project with more detail before considering such a code change. Additionally, another individual expressed interest in pursuing a similar mixed-use development in the same Business Commercial Zone. However, their proposal was not discussed in detail during the current meeting. The proposed code amendment suggests adding a conditional use section for mixed-use development in the code. The aim is to ensure that commercial activity remains the primary focus in the Business Commercial Zone while allowing for limited residential use. The amendment includes options such as limiting the square footage designated for residential use to a certain percentage of the overall building. It is important to note that the designated land use authority and the final approval process for such projects should also be considered. The City Council was mentioned as a potential authority for final approval of mixed-use developments as conditional uses. These discussions and proposals are specific to your local city and its regulations. To have a complete understanding of the exact details and implications of these proposals, it would be advisable to review the official meeting minutes or consult with local planning officials. There are several considerations and opinions regarding the proposed ordinance and its impact on Main Street and the overall atmosphere of the city. Here are some key points that have been discussed:

1. The current rental ordinance requires the owner to occupy the primary residence, but the proposed ordinance would allow accessory apartments to be rented out without the owner's presence.
2. The proposed ordinance would permit rental units in commercial zones, potentially along Main Street, as long as they meet the requirements and standards set by the city.
3. Concerns have been raised about the potential visual impact of rental units on Main Street and the need for a unified and attractive streetscape.
4. The issue of parking has been mentioned, as the presence of rental units alongside commercial businesses may require additional parking spaces.
5. It has been suggested that this could be an opportunity to review and potentially revise the city's master plan to ensure that any changes align with the goal of maintaining a historic small town and rural atmosphere.
6. There are differing opinions on whether the proposed ordinance would be in line with the city's current general plan and the Gateway Historic District requirements.
7. The approach taken by the property owner to involve the city and go through the proper channels for approval has been appreciated.

8. The appearance of the proposed building, as depicted in the elevations, has been a point of discussion, with some expressing concerns about its conformity with the Gateway Historic District.

Overall, it seems that there is a desire among some individuals to have a more unified and visually appealing Main Street while considering the potential impact of rental units on the city's overall atmosphere and character. It has also been suggested to review the master plan and explore alternative approaches, such as mixed-use development, to achieve the desired goals for the city.

**Motion:** Jessica Smuin moved to table the proposed text amendment section 3.07.030 conditional use development. Sending back to Planning Commission to hold work sessions to explore mixed uses and tightening up our Gateway Historical criteria to get a better end result for a design standard on Main Street. Kelli Law seconded the motion. No vote taken.

**Substitute Motion:** Jessica Smuin moved to table and send ordinance 2023-13 back to the Gateway Historical Committee to evaluate if a mixed-use designation could give us a better or overall Main Street Historic Development/Master Plan. Kelli Law seconded the motion. No vote taken.

**Amended Substitute Motion:** Jessica Smuin moved to table and send ordinance 2023-13 to Planning Commission with instruction to further study out mixed-use zoning in the code 3.07.030 with the help of Kelli Law, Ryan Robinson, Alpine Resident James Lawrence two members of Planning Commission and two members of City Council to vet out building design standards and mixed use on Main Street. Kelli Law seconded the motion. There were 2 yes votes, 3 no votes, and 0 excused as recorded below. The motion failed.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Jessica Smuin	Lon Lott	
Kelli Law	Jason Thelin	
	Greg Gordon	

**Subsidiary Motion:** Lon Lott moved to deny the proposed amendment to pursue further discussion and study out mixed-use zone in the code 3.07.030 to make other determinations on whether this is a viable having staff report back in the July City Council meeting. Jason Thelin seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Jessica Smuin		
Kelli Law		
Greg Gordon		

During the discussion, Kelli Law raised the question of what kind of guidance can be provided to Mr. Lawrence regarding his request. Mayor Carla Merrill expressed a preference for having the guidance written down instead of making exceptions on a case-by-case basis. Lon Lott commented on the issue, highlighting that the main concern is whether the city wants to allow multiple rentals on Main Street. He Stated “currently it is zoned mixed use where you can build a home on the property or can build a business building. What’s being asked for right now is to have multiple residential rental units in a business building. So what is the vision for the business commercial area? Do you want duplexes, or triplexes, or whatever rental units in Alpine, because that is what this looks like to me.” Kelli Law clarified that according to the way the proposal was written, it would allow for one or two rental units. Kelli Law suggested the formation of a committee to work on creating renderings and developing an ordinance that addresses the mixed-use development concept. This approach would provide clearer guidance and establish consistent standards for such developments in the city.

**James Lawrence**  
**680 Lupine Drive**

*James Lawrence is concerned about the appearance of Historical Main Street and the need for clear directions on how it should look. He suggests using renderings to establish a uniform standard for the buildings. However, he emphasizes the importance of focusing on the ordinance itself rather than the individual buildings. It appears that he is seeking approval for the ordinance that governs the development and appearance of Main Street, rather than seeking approval for specific building designs.*

Mayor Carla Merrill discussed the need to determine in which area the proposed changes should be allowed, specifically within the designated zone. She emphasizes that it is not just about one building but rather about the scale and impact of the entire area as regulated by the ordinance. The goal is to build up a commercial district with a focus on safety, aiming to reduce theft and graffiti.

There is mention of Kelli Law leading a committee to address these matters, indicating a collaborative effort to find a solution. Lon Lott refers to a motion that was discussed during the meeting, and there is a suggestion to provide clarification to the planning commission. Greg Gordon agrees with James' suggestion of adding a unit per commercial building was more aligned with maintaining a small-town feel than adding entire multi-family buildings. There is also mention of a potential moratorium on building on Main Street until further considerations are made. Lon Lott commented "This is a considerable change that is being asked for. This is similar to a zone change where we are changing the use of an area. There was a public hearing at Planning Commission but there was no one there.

Ryan Robinson proposes the involvement of two council members, two planning commission members, and Ryan himself to review and evaluate the building standards and mixed-use aspects related to Main Street. Jason Thelin expresses concern about the workload for the Planning Commission and a new committee, and Mayor Carla Merrill acknowledges the importance of considering Lon Lott's input.

Jessica Smuin mentions the idea of having a percentage of owner-occupied units and studio rentals, prompting a discussion about the diverse types of mixed-use development. Greg Gordon suggests declining the proposed ordinance change and focusing on other aspects, which leads to the idea of pulling that topic off the table for further consideration.

#### **D. Proposed Burgess Park Pavilion**

During a previous meeting, Shane Sorensen brought up the need to remove and replace the pavilion at Burgess Park. Staff has identified several potential locations for the new pavilion, including one near the southwest corner on the baseball field side. The proposed pavilion would have a hip roof and measure 25x50 feet, similar in size to the large pavilions at Creekside Park. The estimated cost for the pavilion is \$56,250, with an additional \$12,250 for installation (excluding concrete work). The FY2023 budget initially allocated \$50,000 for a smaller pavilion, but it was later determined that the existing pavilion was not safe and needed to be replaced. One old pavilion has already been removed, while the second one is in disrepair and measures approximately 38x42 feet.

Shane Sorensen emphasized the importance of Burgess Park and how much activity takes place there. The proposed location for the new pavilion would address concerns about vandalism. The intention is to have a pavilion that resembles the one at Creekside Park. The budget allocated \$50,000, but it was discovered that the existing pavilions were unsafe, prompting the need for a new pavilion. Greg Gordon and other members discussed the longstanding benefits and concerns with the old pavilions and its isolated locations. Kelli Law suggested moving the sand pit to where the old pavilion is currently located and placing the new pavilion in the sand pit's current position.

**Motion:** Jason Thelin moved to approve tearing down the pavilion on the north side of Burgess Park, leaving the cement pad and some picnic tables until a new location can be determined. Lon Lott seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Jessica Smuin		
Kelli Law		
Greg Gordon		

## V. STAFF REPORTS

### Ryan Robinson

Next week's Planning Commission meeting has been canceled, and instead, the members have been provided with a training video to watch. It appears that the staff is focusing on improving the mass gathering process and has requested feedback from the council via email. Jessica Smuin inquired about the fees charged by other cities for mass gatherings, indicating an interest in exploring this aspect further.

Additionally, there is mention of an emergency communication conducted with handheld radios involving LDS stake leaders. It is stated that a citywide communication will take place in September.

### Shane Sorensen

1. Bell system: A new programmable bell system was mentioned, although further details were not provided.
2. Flooding: Minor channels in Hog Hollow and other areas were identified as the ones currently experiencing flow due to snow melting. It was noted that only two or three flooding incidents have occurred so far, and Dry Creek was also mentioned.
3. Fundraiser for nets: A citizen called last week suggesting a fundraiser to install nets. The nets were installed on Wednesday night, and community members stepped up to support the initiative.
4. Trail sign kiosk: There was a proposal to move the trail sign kiosk to the poppies area, but Jason Thelin expressed concerns about moving away from the shooting area in Lambert Park.
5. Kids run club: A citizen requested permission to organize a kids run club every morning in Creekside Park. Highland City was mentioned as an example of a city with a successful kids run club, but it was noted that Creekside Park was designated as a family park without organized sports. The idea of redirecting the group to Burgess Park was suggested if complaints arose, we could readdress.
6. Grove Drive repairs: Grove Drive was identified as the road most affected by winter weather, and it was mentioned that repairs would be conducted soon.
7. Conservation easement: The city received a draft of the conservation easement from the Utah County attorney who will be leaving their position within the next month. Steve Doxey responded to the attorney's and made comments on the draft.

## VI. COUNCIL COMMUNICATION

### Lon Lott

The city provided dumpsters for residents to clean up last weekend was deemed successful. During the meeting, there was a question raised about water restrictions for the upcoming summer. Shane Sorensen responded by stating that the water restrictions will remain the same as in previous years. The water schedules, which outline specific watering times and restrictions, were included in the Newsline publication.

### Jessica Smuin

Jessica Smuin gave an update on the poppies in Lambert Park. It seems that the upper level of the rock structure on the property has become unstable, with parts of it falling down or potentially being knocked down. It is recommended by Jessica Smuin and Shane Sorensen that the remaining unstable portions of the upper level be taken

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down, as they pose a safety risk. Currently, there is a fence around the area to prevent unauthorized access. Regarding preservation options, it's difficult to assess without visual reference or further details. However, if the structure is deemed unsafe and unstable, bracing or adding a backing may not be sufficient to ensure its long-term stability. In such cases, it is generally recommended to prioritize safety and consider removing the unstable portions to prevent any potential accidents or further damage. If you have specific concerns or require further guidance on preservation options, it may be beneficial to consult with a structural engineer or a professional experienced in architectural restoration. They would be able to assess the structure more accurately and provide expert advice on the best course of action to ensure safety and preservation.

Beginning each Tuesday in June and July from 10am-12pm and maybe on a few Saturdays the Pioneer group will be holding workshops at Moyle Park. Could we have the park open during those times to support this. Jessica Smuin said she would get the volunteers.

**Mayor Carla Merrill**

Mayor Carla Merrill mentioned that signs at the poppies would be installed before May 25th. Jessica Smuin suggested that the council should consider taking a field trip to the poppies.

Regarding Grove Drive and the Box Elder annexation, the council discussed moving forward and expressed the need for agreement with the county. Further direction and decisions on this matter were not mentioned in the provided information.

**VI. EXECUTIVE SESSION**

None held.

**Motion:** Lon Lott moved to adjourn. Jason Thelin seconded the motion. There were 5 yes votes, 0 no votes, and 0 excused as recorded below. The motion passed unanimously.

<u>Yes</u>	<u>No</u>	<u>Excused</u>
Lon Lott		
Jason Thelin		
Jessica Smuin		
Kelli Law		
Greg Gordon		

Adjourned at 9:21pm