

18 February 2009

Minutes of the Alpine City Parks, Recreation, and Open Space (PRO) Committee meeting held February 18, 2009 at Alpine City Hall. The meeting was called to order at 7:05 p.m. The following committee members were present and constituted a quorum:

Evertt Williams, Bryce Higbee, Larry Brown

Dave Fotheringham and April Cooper were absent.

Staff: Ted Stillman

Others: Jannicke Brewer, Scott Kenney

A. 100 SOUTH PARK MASTER PLAN

Ted Stillman said the Planning Commission was still working on the 100 South Park Master Plan. Jannicke Brewer reported that there were only four members of the Planning Commission at their last meeting and knew they did not agree. She said it takes four votes on the Planning Commission for a motion to pass and there was not a consensus to be able to pass a recommendation to City Council yet and Jannicke did not want to send a mixed message to the City Council.

Bryce Higbee stated he attended the Planning Commission meeting a few weeks ago and was shocked at the Planning Commission's discussions on getting rid of pretty much everything the PRO Committee recommended and felt that the PRO Committee had wasted hours and hours of time. Bryce Higbee commented that the PRO Committee held the charette and held a public meeting early on that was open to everyone to make comment and really strived to take the whole community into consideration in the process of developing a plan to recommend to the Planning Commission. Ted Stillman said he thinks it is really coming around that overall the Planning Commission likes the park plan, but the two main issues it is coming down to is the skate park and parking.

Jannicke Brewer said that once the Planning Commission makes a recommendation to City Council it will probably start all over again. Jannicke Brewer said the Planning Commission has held a public hearing, but has continued to allow residents to speak during the public meeting to help settle emotions. Ted Stillman said the plan will eventually go to City Council and a plan will eventually be approved. After that it will come back to the PRO Committee to discuss phasing and financing. Bryce Higbee asked when we open the financing up to private donations. Ted Stillman said private donations can be made at any time and we can actively seek that. Evertt Williams asked about the PRO Committees involvement in writing proposals for grants and assist in raising funds.

B. PRO COMMITTEE SUB-COMMITTEES

Ted Stillman explained that the diagram in the packet came out of the PRO Committee's manual from years ago. The ordinance creating the PRO Committee allows the Committee to create subcommittees. We currently have two committees created by ordinance that do not officially exist – rodeo and trails. Ted stated his thought is for the PRO Committee to create these sub-committees as needs arise. Evertt Williams asked that we consider re-staffing the Rodeo Committee and he can provide names. Evertt Williams said he has laid out what he thinks are the critical issues that need to be addressed at the rodeo grounds and thinks they could be executed fairly quickly. Bryce Higbee asked what the ordinance creating the Rodeo Grounds Committee encompassed. Evertt Williams stated the committee is responsible for establishing use regulations and developing and recommending a capital facility plan for the rodeo grounds. Ted Stillman explained that the biggest difference is that by ordinance the committee is subject to specific rules whereas an ad hoc group could meet at will.

Jannicke Brewer said the Mayor talked to her about the Trails Committee and her feelings on that. The Mayor stated there were at least five meetings coming up and they all have to have agendas and be

noticed and minutes recorded and wondered if we were overdoing it with committees. Evertt Williams suggested maybe the Mayor could write a letter to people that serve on the committees, even a thank you letter for their service. Ted Stillman said there is the option to recommend repealing the ordinances creating the Rodeo Grounds Committee and Trails Committee and just having ad hoc committees that would be used as needs arise. These ad hoc groups would then report to the PRO Committee. Evertt Williams suggested a letter from the Mayor inviting these people to participate. Larry Brown asked if it would be documented somewhere that these groups would be ad hoc and Ted Stillman replied that could be done. Evertt Williams said he would take the rodeo committee and April Cooper could serve as a back up. Bryce Higbee will take trails and Evertt Williams said he will be a back up for trails. Larry Brown said he will take recreation/parks and Bryce Higbee will be back up.

Motion: Evertt Williams moved to recommend that the City Council eliminate the ordinances establishing the Rodeo and Trails Committees, and instead recognize that rodeo, trails, parks, and recreation sub-committees would be created by the PRO Committee as necessary to sustain the PRO Committee's charter and that ad hoc members to the rodeo, trails, parks, and recreation sub-committees receive notification from the Mayor relative to their service on these committees. Bryce Higbee seconded. Vote: Evertt Williams, Bryce Higbee, Larry Brown voted aye. Motion passed.

Evertt Williams suggested this item be taken care of as soon as possible so the PRO Committee can begin submitting names to the Mayor so they can meet.

C. RODEO GROUNDS RENTAL POLICY

Evertt Williams said this really should be a use policy and thinks there are three things that need to be addressed: (1) general equestrian use of the facility; (2) non-commercial use of the facility; and (3) commercial use of the facility. Evertt Williams said the PRO Committee needs to address general issues such as is this primarily for Alpine resident use, frequency of use, maintenance and capital improvements. Jannicke Brewer said the Rodeo Grounds Master Plan included provisions for larger scale events and requiring an application to City Council for approval for such use. Evertt Williams said when they start talking about rental fees there are a couple of options to consider: (1) cost option – what costs the City would actually incur and (2) benchmark approach – what it would cost to rent a comparable facility elsewhere.

Bryce Higbee questioned having a requirement of any event or user having an Alpine sponsor. He said this would make him feel better reaching out to outside of Alpine. Larry Brown asked if liability insurance has been considered. Evertt Williams said he had not considered that yet, but will add it to his list of issues to address. Evertt Williams said on some of the issues they may need legal counsel.

D. APPROVAL OF MINUTES

Motion: Larry Brown moved to approve the minutes for May 21, 2008, November 19, 2008, and January 21, 2009. Evertt Williams seconded. Vote: Larry Brown, Evertt Williams, Bryce Higbee voted aye. Motion passed.

Meeting adjourned at 8:00 pm.